

THE ASSOCIATION OF DISCIPLE INTENTIONAL INTERIM MINISTERS

BYLAWS (07/15/2009)

I. Name

The Association of Disciple Intentional Interim Ministers (ADIIM).

II. Purpose

The purpose of The Association of Disciple Intentional Interim Ministers (ADIIM) is to assist the Christian Church (Disciples of Christ) in serving the Lord Jesus Christ by supporting its member, congregations, regional organizations and general units of the church for the unique time of transition between settled pastors. Our purpose is to provide information, resources and connections. We seek to work with and be supportive of regional staff and/or general units as they work with congregations during an interim time. The Association of Disciple Intentional Interim Ministers (ADIIM) in no way seeks to supplant, circumvent, or otherwise undermine the authority and responsibility of the regions in relation to the Search and Call process. As a professional organization of specially-trained persons engaged in ministry with congregations during a transition we seek to provide networking, and cross fertilization of ideas and resources. For individual members ADIIM seeks to become a support group to one another, as we engage in Intentional Interim Ministry. The Association of Disciple Intentional Interim Ministers (ADIIM) is a not-for-profit organization dedicated to the furtherance of the religious and educational ends of the Christian Church (Disciples of Christ) specifically relating to interim ministry.

III. Membership

Individual Members

Individual members shall include those persons who are now or may later be accepted for membership of The Association of Disciple Intentional Interim Ministers (ADIIM) by completing application for membership, paying dues, and meeting the “Minimum Standards and Commitments for Membership in Association of Disciple Intentional Interim Ministers” including completion of basic education offered by the Interim Ministry Network, or its equivalent.

The rights of an individual member:

- attend meetings of ADIIM;
- receive printed material mailed to ADIIM Members;
- have access to the website, forums or discussions relating to our work and membership lists;
- vote, hold office, and serve on committees of ADIIM.

Provisional Members

Provisional membership may be granted to those persons who meet all other “Minimum Standards and Commitments for Membership in Association of Disciple Intentional Interim

Ministers” except that they are still in the process of obtaining the specialized education and/or current boundaries training. Provisional membership may be granted up to three calendar years from the date of first application. Provisional members have all rights and responsibilities of individual members except that they may not hold office of ADIIM.

IV. Officers

The Officers of ADIIM will consist of a Steering Committee not to exceed 6 members plus all Disciple members of the Board of Directors of the Interim Ministry Network. Each steering committee member will serve a three year term, and are not eligible for reelection until they have been off the Steering Committee at least one year.

V. Nominations

Any retiring members of the Steering Committee will serve as a Nominations Committee. Nomination of two or more potential Steering Committee members shall be presented to the ADIIM members who are gathered at the Annual Meeting of the Interim Ministry Network. On Even numbered years (when there is no General Assembly of The Christian Church (Disciples of Christ) three Steering Committee members will be elected at the ADIIM meeting in connection with the Interim Ministry Network Annual Conference. In odd numbered years the meeting of ADIIM at the Interim Ministry Network Annual Conference will receive, and recommend nominations of three or more potential Steering Committee members to the Annual Meeting held in conjunction with the General Assembly of The Christian Church (Disciples of Christ) the same year. (At the initial gathering in 2009 a slate of six Steering Committee members will be suggested at the meeting during the IMN Annual conference, a list of nominees will be e-mailed to all members by July 15, 2009 and elected by paper ballot at the gathering at the General Assembly held in Indianapolis in 2009)

VI. Elections

Elections shall be conducted by ballot, or if without objection, by voice vote. Terms of office shall begin upon election.

VII. Meetings of ADIIM

Annual Meeting

Meetings shall ordinarily be held annually in conjunction with the Annual Conference of the Interim Ministry Network. Written notice of the meeting shall be made two months prior to the meeting. A quorum for the Annual meeting shall be those in attendance.

Business to be conducted at the Annual Meeting shall be for the purpose of electing a Steering Committee, receiving reports of the Steering Committee including other committees and task groups and for any other business that may arise. A docket for the Annual meeting shall be prepared by the Steering Committee and presented for approval at the beginning of the meeting.

Special Meeting

Special Meetings may be called by the Steering Committee or the last elected Convener of the

Steering Committee if the Steering Committee is unable to function due to reduced numbers or inability to reach an agreement on an important issue. Notice of such meeting will be sent to the members using their preferred method of contact at least 10 days prior to the Special Meeting. The purpose of the meeting shall be stated in the call to the meeting. Special Meetings will be conducted by conference call, or such other electronic means as may be determined to be more effective. Any Special Meeting will be held in such a way that all members who chose to do so may participate without necessitating travel, or additional expenses for unique equipment.

Minutes of ADIIM Meetings

Minutes of all meetings shall be reviewed and approved at the next regular meeting.

VIII. Steering Committee

The Steering Committee shall serve as the ADIIM Board of Directors. The Steering Committee shall establish a budget, manage the finances of the Association, plan ADIIM meetings, make reports, advocate for interim ministry, and insure the regular and proper functioning of the Association and its committees.

The Steering Committee shall foster relationships with ecumenical partners, The Interim Ministry Network and others interested in the practice of interim ministry. The Steering Committee will also be responsible for developing and maintaining a presence or relationship at the General church level of the Christian Church (Disciples of Christ).

The Steering Committee may organize as it deems appropriate to do the work of the ADIIM. This includes the election of a Convener, and Treasurer.

The Convener shall prepare an agenda, and chair all meetings of the Steering Committee. The Convener shall be elected at the first Steering Committee Meeting following each General Assembly Annual Meeting of the ADIIM, and shall serve for no more than two years. In the event of a vacancy in this office the Steering Committee will elect one of its members to fill the position until the next General Assembly Annual Meeting.

The Treasurer shall receive and manage all money for ADIIM. The Treasurer shall report regularly to the Steering Committee and at each Annual Meeting to the membership on the income and expenses of the organization. The Treasurer shall serve for two years and may be reelected. The Treasurer shall be bonded.

Except when meeting in conjunction with Interim Ministry Network meetings, or the General Assembly of the Christian Church meetings, all meetings of the Steering Committee will be held by conference call, or such other electronic means as deemed appropriate, and inexpensive. Dates of Steering Committee Meetings will be posted on ADIIM Website, so that any member wishing to raise a concern or question may have access to the Steering Committee for that purpose.

A quorum for a Steering Committee shall be no less than 5 members. For the most part decisions will be made by consensus, unless it involves elections, or proposals to change these By-Laws, in which case the most recent revision of Roberts Rules of Order will be followed.

IX. Committees

The Steering Committee or Membership at Annual Meetings may create or abolish committees and/or task groups as needed. However there will be two standing committees which can only be abolished by amending these By-Laws. All Committees shall be chaired by a member of the Steering Committee, but may include other members. The size and makeup of the committee will be determined by the committee itself with approval of the Steering Committee. Individual Members may volunteer to serve on a particular committee. Names and contact information for all members or regular or special committees and/or task groups will be posted on ADIIM website.

Membership Committee

The Membership Committee will receive and review all applications for membership or renewal of membership. The membership committee will determine which category of membership fits a particular individual, and will inform the applicant accordingly. . They will also review the “Minimum Standards and Commitments for Membership in Association of Disciples Intentional Interim Minister” document at least annually.

Resources Committee

The Resources Committee will oversee and seek additional resources for publication through ADIIM website, or by other means. They shall be proactive in seeking to find and connect ADIIM membership with useful resources for the work of Intentional Interim Ministry

X. Amendments

Proposed amendments shall be submitted in writing to the Convener of ADIIM Steering Committee at least 60 days before an annual meeting. Steering Committee will review and present such proposed amendments to the membership of ADIIM together with the announcement of the Annual Meeting. Upon approval of two thirds of the members voting at the Annual Meeting, said amendments will take effect immediately.

XI. Fiduciary Responsibility

No part of the net earnings of ADIIM shall inure to the benefit of, or be distributed to its members, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable expenses incurred in conduct of work for ADIIM, provided such activity was approved in advance by the Steering Committee. No substantial part of the activities of this organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and this organization shall not participate in, intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, ADIIM shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income taxes under section 501 (c) (3) of the Internal Revenue code or corresponding section of any future federal tax Code.

XII. Dissolution

In the event of the dissolution of ADIIM, all assets will be distributed to the Christian Church

(Disciples of Christ), an organization qualified for exemption from federal taxes under Section 501 (c) (3) as described in Section 509 (a) (1) of the Internal Revenue Code. All assets will become the property of the Christian Church (Disciples of Christ) or its successor or assigns as long as said church or successors are still exempt under Section 501 (c) (3) of the internal Revenue Code or corresponding section of any future federal tax code at the time of said dissolution.

XIII. Ratification

These bylaws will be introduced to Disciples Interim Ministers at large during the IMN, Inc. Annual Conference June 2-4, 2009. It will be ratified by a majority e-mail vote of members of ADIIM. The e-mail ballot will be mailed out and received no later than July 15, 2009.